Arkansas Balance of State Continuum of Care
2023 Project Ranking Tool

Reviewer
Agency
Project
Project Type

Threshold Questions   All require "YES" or an accepted justification to move forward with ap

Threshold Criteria	Yes	No	Source	Notes
Project complies with eligibility requirements of the CoC Interim Rule and Subsequent Notices and meets threshold requirements outlined in the HUD 2022			Non-profit documentation	
Project does utilitize the Housing First Model (checklist and application)			1) Project Application Section 3B #5 2) Supplemental Application Q8 3) Housing First Checklist	
Project will follow the CoC's Coordinated Entry Policies and Procedures, including HUD's Equal Access Rule, when it is implemented while also participating in the			Supplemental Application Q6	
Project does or will participate in HMIS or an equivalent database			Supplemental Application Q19-23	
Project has written documentation of match that meets HUD's standards			Project Application Section 6D	
Applicant is an active CoC Participant			1) Committee List Submitted by Collaborative Applicant 2) Letter of Good Standing 3) Supplement Application Q13	
Application and supplemental application are			Review of Items Submitted	
Applicant does not have any unresolved HUD monitoring findings			1) Project Application Recipient Performance 2) Supplemental Application Q3	
Current audit does not have findings			Agency Audit Letter	
Renewal Projects Only (older than 1 year)				
Renewal Project has a spending rate of at least 80% on			Supplemental Application Q2, review of most current completed grant year spenddown	
Projects that serve families:				
The project accepts all families with children 18 and un			Supplemental Application Q9b	
The project has a staff person responsible for ensuring that children are enrolled in school and connected to			Supplemental Application Q9a	

I. Project Services and Support	Source Data	Points Breakdown		Total Points	Notes
Describes the entire scope of the project including each of the following: target population to be served, project plan for addressing the identified housing and	1) Section 3b 2) Supplemental Application Q7, Q10, and	**Total 5 Points**			
		Addresses the entire scope of the project including all 5 criteria items listed			

supportive services needs, anticipated project outcome(s), coordination with other organizations (e.g., federal, state, nonprofit), and how the CoC program funding will be used.	Q11 3) Attached MOUs		5		
		Address a portion of the scope of the project including 3 or more of the criteria items listed	3		
		Does not address the entire scope of the project including less than 3 of the criteria items listed	0		
Project is a permanent housing project (RRH, PSH)	1) Project Application Section 3A, 4B	**Total 5 Points**			
		Yes	5		
		No	0		
The type, frequency, and duration of the supportive services proposed fit the needs of the population to be served	Project Application Section 4A #1	**Total 5 Points**			
		Meets Needs Well	5		
		Meets Needs Satisfactorily	3		
		Does not meet needs	0		
Project staff have training and skill-set including trauma-informed approach, expertise, etc. to serve specific populations including vulnerable populations	1) Project Application Section 3B 2) Supplemental Application Q7 and Q12	**Total 5 Points**			
		Yes	5		
		No	0		
Project has partnerships in place to successfully connect clients to mainstream health, social services, employment programs, and other mainstream benefitsfor which program participants might be eligible	1) Project Application Section 4A 2) Supplemental Application Q10 3) Attached MOUs	**Total 5 Points**			
		Yes	5		
		No	0		
Project confirms Housing First Approach and specificly explains how their agency follows this practice while limiting barriers to individuals needing assistance with housing.	1) Project Application Section 3B 2) Supplemental Application Q8 3) USICH Housing First Checklist	**Total 5 Points**			
		Housing First Plan is implemented and agency prevents barriers to all populations	5		
		Housing First Plan is not yet implemented but agency does have a plan to proceed	3		
		Housing First Plan is not implemented with no plan to proceed with implementation	0		
Category I. Total Maximum Points			**30**	0	

II. Meaningful engagement of people with lived experience of homelessness in project design, policy-making, and decision-making	Source Data	Points Breakdown		Points Awarded	Notes
Project demonstrates experience and plan to incorporate people with lived experience of homelessness in decision-making, feedback and operation of the program or past projects	Supplemental Application Q17-18	**Total 6 Points**			
		Someone with lived experience of homelessness is on agency board (including survivors of domestic violence)	1		
		Agency employs staff members with lived experience of homelessness			

			1		
	Program provides opportunities to provide anonymous feedback during program and at program exit		1		
	Agency has diverse staff and board including BIPOC and LGBTQIA+ community members		1		
	Program provides sound examples of ways that participants are meaningully engaged in program design and operation in addition to how their involvement influenced the program		2		
Category II. Total Maximum Points			**6**	**0**	

	Source Data	Points Breakdown		Points Awarded	Notes
III. Active participation in Continuum of Care					
Involvement in a Balance of State or Local Homeless Coalition Committee (could include PIT Count committee, Planning committee, strategic planning committee, or other committee not listed	1) Committee List Submitted by Collaborative Applicant 2) Letter of Good Standing 3) Supplemental Application Q13	**Total 2 Points**			
		Yes	2		
		No	0		
Category III. Total Maximum Points			**2**	**0**	

	Source Data	Points Breakdown		Points Awarded	Notes
IV. Community Need					
Demonstrated Geographical Need	Supplemental Application Q4	**Total 5 Points**			
		Statistical evidence proves the demonstrated needs for this project in the geographic area	5		
		Only limited statistical evidence provided to prove the demonstrated needs for this project in the geographic area	3		
		No statistical evidence was provided to prove the demonstrated needs for this project in the geographic area	0		
In the case where the similar services exist, the service is still relevant and a reasonable plan to avoid duplication of services is in place.	Supplemental Application Q5	**Total 5 Points**			
		Organization states there are other services being provided and shows plan in place to avoid duplication while working with partners	5		
		Organization states there are other services			

		being provided in the area but does not show plan in place to avoid duplication	3	
		Organization is not sure if there are other services being provided in the area and does not have any local partnerships in place to prevent duplication	0	
		OR		
		There are currently no services being provided in this area with no issue of duplication to occur	5	
The agency exhibits local partnerships through compliance with educational assurances (if serving children), LHC participation and strategic MOUs, and leveraging to meet real program needs.	1) Project Application Section 4A #1 2) Supplemental Application Q9a, Q10 3) Attached MOUs	**Total 5 Points**		
		Agency states they work with specific partners (with proof of MOUs) including educational institutes, if applicable, and provides examples of ways they have leveraged program resources	5	
		Agency states they work with specific partners (with proof of MOUs) including educational institutes, if applicable, but does not provide examples of ways they have leveraged program resources	3	
		Agency does not work with specific partners (with proof of MOUs) including educational institutes and does not provide examples of ways they have leveraged program resources	0	
The agency accepts all families with children 18 and under without regard to age and gender	1) Supplemental Application Q9B	**Total 5 Points**		
		Yes	5	
		No	0	
Agency employs SOAR certified staff	1) Project Application Section 4A 2) Supplemental Application Q10	**Total 3 Points**		
		Yes	3	
		No	0	
The target sub-population for this project is a current proven need in the community	Supplemental Application Q7	**Total 5 Points**		
		Program make-up, goals, and associated services are tailored to meet the needs of this sub-population and the applicant has adequate skills and experience to administer the tailored project	5	
		Program make-up, goals, and associated services are not tailored to meet the needs of this sub-population, but the applicant does have adequate skills and experience with plans to implement and administer a tailored project **OR**		

		Program make-up, goals, and associated services are tailored to meet the needs of this sub-population, but the applicant does not have adequate skills and experience with plans to administer a tailored project		
			3	
		Program make-up, goals, and associated services are not tailored to meet the needs of this sub-population and the applicant does not have adequate skills and experience to administer a tailored project if implemented		
			0	
Equitable and inclusive outreach to individuals that are specifically in underserved and overrepresented populations such as racial/ethnic groups and LGBTQIA+ population.	1) Supplemental Application Q7, Q11	**Total 5 Points**		
		The outreach plan for the project participants is inclusive of all eligible participants within the community, accessible, and targeted to persons with high barriers (which may require an ongoing street outreach component), feasibly implemented and leverages community support	5	
		The outreach plan for the project participants is not currently inclusive of all eligible participants within the community, accessible, or targeted to persons with high barriers (which may require an ongoing street outreach component), not feasibly implemented and does not leverage community support, but the agency has provided plans of future changes to correct this		
			3	
		The outreach plan for the project participants is not currently inclusive of all eligible participants within the community, accessible, nor targeted to persons with high barriers (which may require an ongoing street outreach component), not feasibly implemented and does not leverage community support with no future plans to correct this		
			0	
Agency has confirmed committment to assist in development and implementation as well as participation in the CoC's coordinated entry system	Supplemental Application Q6	**Total 5 Points**		
		Yes	5	

			No	0			
Category IV. Maximum Points				38	0		

V. Increasing Safety for Survivors of Domestic Violence	Source Data	Points Available		Points Awarded	Notes
Housing case managers and direct supervisors trained in trauma-informed care, which includes "trauma and its impact" and "trauma-informed care."	Supplemental Application Q14	**Total 1 Point**			
		Yes	1		
		No	0		
Housing case managers and direct supervisors completed training for serving survivors of domestic violence (DV 101)	Supplemental Application Q15	**Total 1 Point**			
		Yes	1		
		No	0		
Agency has an emergency transfer and re-housing policy that, at minimum, mirrors the VAWA emergency transfer policy in the Entry Point Policies and Procedures	Supplemental Application Q16	**Total 1 Point**			
		Yes	1		
		No	0		
Category V. Maximum Points			3	0	

VI. Project Serves Vulnerable Population	Source Data	Points Available		Points Awarded	Notes
PSH and SH Projects % of persons served by the program who meet locally defined vulnerable conditions at entry, listed on the APR:	APR Q 5a, 13a2	**Total 6 Points**			
		50% or greater with 2 or more conditions			
	Calculation:				
			6		
	(Q13a2 2 Conditions + Q13a2 3 conditions)/Q5a	30%-49% with 2 conditions or more			
Mental Illness	Total Number of Persons Served		4		
Alcohol Abuse		10%-29% with 2 or more conditions			
Chronic Health Conditions					
			2		
HIV/AIDS	Timeframe for Review:	Less than 10% with 2 or more conditions			
Development Disabilities	10/01/2021-09/30/2022				
Physical Disabilities			0		
RRH, TH, TH-RRH Projects % of persons served by the program who meet locally defined vulnerable conditions at entry, listed on the APR:	APR Q 5a, 13a2	**Total 6 Points**			
		15% or more with 1 or more conditions			
	Calculation:				
			6		
	(Q13a2 1 Condition + Q13a2 2 conditions +	10%-14% with 1 or more conditions			
Mental Illness			4		
Alcohol Abuse	Q13a2 3 Conditions)/Q5a	5%-9% with 1 or more conditions			

Chronic Health Conditions	Total Number of Persons Served		
			2
HIV/AIDS	Timeframe for Review:	less than 5% with 1 or more conditions	
Development Disabilities Physical Disabilities	10/01/2021-09/30/2022		0
PSH and SH Projects % of adults served by the program who had zero ($0) income at entry. (Any cash income is included)	APR Q 5a, 18	**Total 6 Points**	
		50% or above	6
	Calculation:	30%-49.9%	4
	Q18 Number of Adults with No Income at Entry/ Q5a Number of Adults	10%-29.9%	2
	Timeframe for Review:	Below 10%	0
	10/01/2021-09/30/2022		
RRH, TH, TH-RRH % of adults served by the program who had zero ($0) income at entry. (Any cash income is included)	APR Q 5a, 18	**Total 6 Points**	
		60% or more	6
	Calculation:	40%-59%	4
	Q18 Number of Adults with No Income at Entry/ Q5a Number of Adults	20%-39%	2
	Timeframe for Review:	Below 20%	0
	10/01/2021-09/30/2022		
Project specifically serves vulnerable populations that might face additional barriers such as:

High utilization of crisis and emergency services to meet basic needs, including but not limited to emergency rooms, jails, and psychiatric facilities;

History of victimization/abuse including domestic abuse, sexual assault, and childhood abuse;

Length of time homeless; Low income; No Income; Only project of its kind in the CoC's geographic area serving a homeless population/subpopulation. | Supplemental Application Q12 | **Total 10 Points** | |
| | | Yes | 10 |

Risk of continued homelessness; Significant challenges or functional impairments, including physical, mental, developmental, or behavioral health disabilities regardless of the type of disability, which require a significant level of support to maintain permanent housing (focuses on the level of support needed not disability type); Substance Abuse-current or past; Unsheltered homelessness-especially youth and children; Vulnerability to illness or death; Vulnerability to victimization, including physical assault, trafficking, or sex work.		No	0
Category VI. Maximum Points		**22**	**0**

VII. Increase Housing Stability	Source Data	Points Available		Points Awarded	Notes
PSH Programs % of persons in PH program who remained in the PSH program or exited to a permanent destination during the year, excluding any participants who passed away-as reported in the APR.	APR Q 5a, 23c	**Total 10 Points**			
		75% or above	10		
	Calculation:				
	(Q23c Permanent Destinations Subtotal + Q5a Number of Stayers)/ (Q5a Total Number of Persons-Q23c Deceased)	25.1%-74.9%	5		
		25% or below	0		
	Timeframe for Review: 10/01/2021-09/30/2022	2022 System Performance Average for AR503: 100.0% (M7b2: Successful PH Exits at link below) Reference Link			
RRH, TH-RRH, TH, SH Programs % of persons in RRH, TH-RRH, TH, and SH programs who exited the program during the year to permanent destination, excluding any participants who passed away-as reported in the APR.	APR Q 5a, 23c	**Total 10 Points**			
		30.3% or above	10		
	Calculation:				
	Q23c Permanent Destinations Subtotal/(Q5a Number of Leavers-Q23c Deceased)	20.1%-30.2%	5		
		20% or below	0		
	Timeframe for Review:	2022 System Performance Average for AR503: 30.3% (M7b1: Successful ES, SH, TH, RRH at link below)			

	10/01/2021-09/30/2022	https://public.tableau.com/app/profile/system.performance.measures.hud.public.data/viz/HUDCoCSystemPerformanceMeasures/M1LengthofStay		
Category VII. Maximum Points			10	0

				Notes
VIII. Increase Income	**Source Data**	**Points Available**	**Points Awarded**	
% of persons age 18 and older who increased earned income at program exit in project as shown in most recent APR.	APR Q 5a, 18, 19a	**Total 10 Points**		
		41.3% or above	10	
	Calculation:			
	19a2 Number of adults w/earned income who retained income and increased at exit + 19a2 number of adults w/earned income who did not have income at start and gained income by exit)/ (Total adults 5a - Adults not required to do annual assessment Q18)	30.1%-41.2%	5	
		30.0% or below	0	
	Timeframe for Review:			
	10/01/2021-09/30/2022	2022 System Performance Average for AR503: 41.3% (M4: Lvrs Increased Earned Inc. at link below) https://public.tableau.com/app/profile/system.performance.measures.hud.p		
% of persons age 18 and older who increased total income at the end of program exit, either by gaining a source of income or by increasing the amount of their total income.	APR Q 5a, 18, 19a	**Total 10 Points**		
		41.0% or above	10	
	Calculation:			
	19a1 Number of adults with any income who increase income by annual assessment + 19a2 Number of adults with any income who increase income by exit)/ (Total adults 5a - Adults not required to do annual assessment Q18)	30.1%-40.9%	5	
		30% or below	0	
	Timeframe for Review:			
	10/01/2021-09/30/2022	2022 System Performance Average for AR503: 41.3% (M4:Lvrs Increase Total Inc. at link below) https://public.tableau.com/app/profile/system.performance.measures.hud.p		
Category VIII. Maximum Points			20	0

IX. Utilizing New and Existing Resources Effectively to Improve the Homeless System	Source Data	Points Available		Points Awarded	Notes
Projects are consistently utilizing grant resources	1) Project Application-Performance Recipient Section 2)Supplemental Application Q2	**Total 10 Points**			
		Project's most recent renewal recapture is 2% or less **OR** Project's most recent renewal recapture is more than 2% but is giving 100% of balance to BoS for reallocation **OR** Project has not completed a renewal	10		
		Project's most recent renewal recapture average is more than 2% and chooses not to reallocate the balance back to BoS BUT has provided detailed and persuasive information as to why this occurred and what steps were taken so that future recapture will be below 2%	5		
		Project's most recent renewal recapture average is more than 2% and chooses not to reallocate the balance and does not have persuasive explanation as to why or actions it will take for recapture to be below 2%	0		
Category IX. Maximum Points			10	0	

X. HMIS	Source Data	Points Available		Points Awarded	Notes
Maintains complete client level data in HMIS for this project as shown in Data Quality Reports	APR Q6a-d (Average of total error rates)	**Total 5 Points**			
		Combined, collective data elements are at least 95%	5		
		Combined, collective data elements are between 90%-94.99%	4		
		Combined, collective data elements are between 85%-89.99%	3		
		Combined, collective data elements are between 80%-84.99%	2		
		Combined, collective data elements are below 80%	1		
Occupied and Available for Occupancy as completed in the APR by the recipient	APR Q2 Average of Units and Beds (Average % of Actually Available to Proposed)	**Total 5 Points**			
		90% or above	5		
		70%-89%	3		
		50%-69%	1		

		Below 50%	0		
The agency has experience using HMIS or a comparable database: Homeless System Response	Supplemental Application Q19-23	**Total 5 Points**			
		Has experience with HMIS	5		
		Some experience with HMIS but some concern with capacity			
		No experience with HMIS and significant	0		
		OR			
		Has experience with HMIS comparable database or client-level data management	5		
		Some experience with comparable database or client-level data management but some concern with capacity	3		
		No experience with HMIS comparable database or client-level data management and significant concerns	1		
Category X. Maximum Points			**15**	0	

XI. Project Details	Source Data	Points Available		Points Awarded	Notes
Previous Year's Annual Performance Report (APR) was submitted on time.	Project Application Section- Recipient Performance	**Total 5 Points**			
		Yes	5		
		No	0		
Project funds are drawn down quarterly.	Project Application Section- Recipient Performance	**Total 5 Points**			
		Yes	5		
		No	0		
Project Budget provides a description for any eligible cost item listed along with annual assistance requested	Project Application Section 6-Budgets that pertain to project	**Total 5 Points**			
		Yes	5		
		No	0		
Match is secured with source(s) documented	Project Application-6D	**Total 5 Points**			
		Yes	5		
		No	0		
Category XI. Maximum Points			**20**	0	

XII. System Performance Improvement	Source Data	Points Breakdown		Points Awarded	Notes
Agency has plan in place to review system performance data annually in order to improve outcomes.	Supplemental Application Q30	**Total 5 Points**			
		Yes	5		
		No	0		
Category III. Total Maximum Points			**5**	0	

Scoring Summary		Points Awarded	Maximum Points
Category I.	Project Services and Support	0	30
Category II.	Meaningful engagement of people with lived experience of homelessness in project design, policy-making, and decision-making	0	6
Category III.	Active Participation in Continuum of Care	0	2
Category IV.	Community Need	0	38
Category V.	Increasing Safety for Survivors of Domestic Violence	0	3
Category VI.	Project Serves Vulnerable Population	0	22
Category VII.	Increase Housing Stability	0	10
Category VIII.	Increase in Income	0	20
Category IX.	Utilizing New and Existing Resources Effectively to Improve the Homeless System	0	10
Category X.	HMIS	0	15
Category XI.	Project Budget	0	20
Category XII.	System Performance Improvement	0	5
Total Points		0	181

Tiebreaker Criteria
In the even that two or more projects of the same type received the same project score, the following tie-breaking criteria will be applied to aid in the ranking of projects when no other distinguishing data and/or information is available:
1) Renewal Projects will be prioritized over new projects
2) Projects located in an LHC with a clear demonstrated need and/or that does not already have a CoC funded program will be prioritized

Additional Reviewer Comments